

Public Consultation

Proposal to expand Richmond Hill Primary School

2 November – 11 December 2009

Public consultation on the proposal to expand Richmond Hill Primary School

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1.0 What are we asking you about?

We want to expand Richmond Hill Primary School from two forms of entry to three forms of entry from September 2012. This means moving from two classes to three in reception; that is from 60 to 90 children joining reception in 2012.

We are consulting you on the plans to expand the accommodation at the school to take those extra children.

This would mean the new school which is being created for Richmond Hill would be built for 630 instead of 420 pupils, made up of seven year groups of 90 children (organised into three classes). The increase in the project costs will be met from the local authority's capital budget.

In 2012, the school would admit 90 pupils into reception, but not into the higher year groups. It is intended that the school would fill to its maximum size over 7 years of larger reception intakes.

If this proposal proceeds, we will consult on the change to the admissions limit (the total number of children the school plans to allow into each year group) through the normal admissions consultation for 2012. More details of that consultation can be found on www.educationleeds.co.uk/admissions.

2.0 Why are we asking you?

The local authority has a legal duty to make sure that every child has a school place, and that children should not have an unreasonable journey to get there.

Our pupil projections, shown in section 5 of this booklet, predict where places will be needed based on birth rates, and patterns of where children are born compared with where they attend school. They suggest there could be over 220 reception places needed by 2012. This is mainly due to the rising birth rate, also shown in section 5, and due to families moving into the area. There are currently 140 places, and an additional 10 being consulted on for 2010.

The final decision will be made by Leeds City Council's highest decision-making body, the Executive Board. We have to provide the Executive Board with all the information they need to make that decision. This includes making sure we have shared the proposals with everyone involved, and given them an opportunity to comment.

So we need you to read this booklet or attend the public meetings and give us any comments you have on the proposals.

3.0 How was the proposal developed and what other options were considered?

The pupil projections for the Richmond Hill planning area in section 5 of this booklet. The figures show that we need to create an extra 90 reception places by 2012, on top of the 140 places which are available at the moment.

When we consulted on the previous changes at Richmond Hill and Mount St Mary's, we said we needed to look at other options for expansion in the area to make sure we have enough places. We visited all the schools in the area and discussed the options for expansion with head teachers, and the local Church of England and Catholic dioceses. These discussions resulted in some firm proposals, including this one which we are consulting on for Richmond Hill.

When finding the right schools to expand, we had to balance:

- our legal duties, which include making sure there are enough places, families are offered choice and diversity, and to consider the expansion of popular and successful schools,
- the areas where the extra places are needed,
- how expanding one school might affect the other schools in the area, and
- the practical reasons why many schools can't be expanded.

Outcomes of considerations of other options in the area:

Victoria Primary. Currently admits 50 children per year.

It is proposed to increase this to 60 from September 2010. A building scheme to increase the number of classrooms is planned. This is being consulted on separately, as part of a consultation on all the proposed primary changes in the city for 2010. Details of that consultation are available at www.educationleeds.co.uk/schoolorganisation.

All Saints Primary School. Currently admits 30 children per year.

The Church of England Diocese are happy to consider expanding the school. The school has only recently appointed a permanent headteacher who will take their post in January 2010. It would be better to plan any expansion when the new leadership of the school is established. It is difficult to see how the school could admit more than 45 children per year on its current site, and any building work may be complicated and take some time to plan. There is no current firm proposal to expand this school, although a proposal appears likely in the future. In addition, there is some interest in developing the land and area around the school from private developers, which may in the future create opportunities for rebuilding the school.

Mount St Mary's Primary School. Closing in July 2010 because of a lack of demand for Catholic places. The places are being reprovided as community places at Richmond Hill Primary School as a two form entry school.

New school. A new school could be part of the long term solution, however at present no suitable site or funding has been found. A new school would also take several years to set up. First the local authority would need to run a competition, asking anyone who was interested to make a bid to run a school, and deciding between those bids. Then the building would need to be designed, planned and built. The authority continues to investigate all options, but a new school could not form part of a solution before 2012.

4.0 How to comment on the proposals

This consultation runs from Monday 2 November 2009 to Friday 11 December 2009.

If you want the council's executive board to consider your views, we must receive your comments no later than 4pm on Friday 11 December 2009.

We are holding a public meeting on Thursday 19th November, 6pm, at Richmond Hill Primary School, where you will have the opportunity to debate the proposal and ask questions.

Responses need to be in writing, or verbally at the meeting. We minute all public meetings and place the minutes on our website. It is important that, if you can, you give reasons for agreeing or disagreeing with the proposals so that as much information as possible is available to the Executive Board when making their decision.

Written responses can be made:

- Using the form in this booklet, which includes details of where to send it.
- By letter, to School Organisation Team, 9th Floor West, Merrion House, Merrion Way, LS2 8DT,
- By email to **educ.school.organisation@educationleeds.co.uk**

Responses can be anonymous, but if you require an acknowledgement please include your name and address.

In addition further copies of this booklet and the response form are available on the Education Leeds website **www.educationleeds.co.uk**, and in libraries. It has also been widely distributed, including to local councillors, MPs, the Catholic and Church of England Dioceses, and trades unions.

5.0 What happens to your comments

We summarise all your views and present them to Leeds City Council's Executive Board, which will decide whether to proceed with the proposals or to change them in any way. They are likely to make this decision at the Executive Board meeting on 12 February 2010. We treat your comments equally whether you put them in writing or say them at the public meetings.

If they decide to go ahead, a statutory notice confirming the details of the final proposals will be published in the Yorkshire Evening Post and on the Education Leeds website at **www.educationleeds.co.uk/schoolorganisation** after February 2010 half term.

The statutory notice gives you an opportunity to comment on the final proposals before the council's Executive Board makes its final decision.

Even if your comments are the same as you have contributed to this consultation, you will need to make them again if you want to be sure that the Executive Board considers them when making their final decision.

The Executive Board must make its final decision within two months of the end of this statutory notice period, so the decision is likely to be made at the Executive Board meeting on 19 May 2010.

If objections are received, the School Organisation Advisory Board will sit ahead of the Executive Board Meeting to make its recommendation on the proposals.

The School Organisation Advisory Body (SOAB) is made up of representatives from the area's education community, and has been established by the council's Executive Board to consider responses and make recommendations on the final decision regarding any proposals to change the size or organisation of schools.

6.0 Demographic data

There are currently four schools in the Richmond Hill planning area: Victoria Primary, All Saints CE Primary, Richmond Hill Primary, and Mount St Mary's Catholic Primary.

The total pupil numbers and projections for the area are shown below.

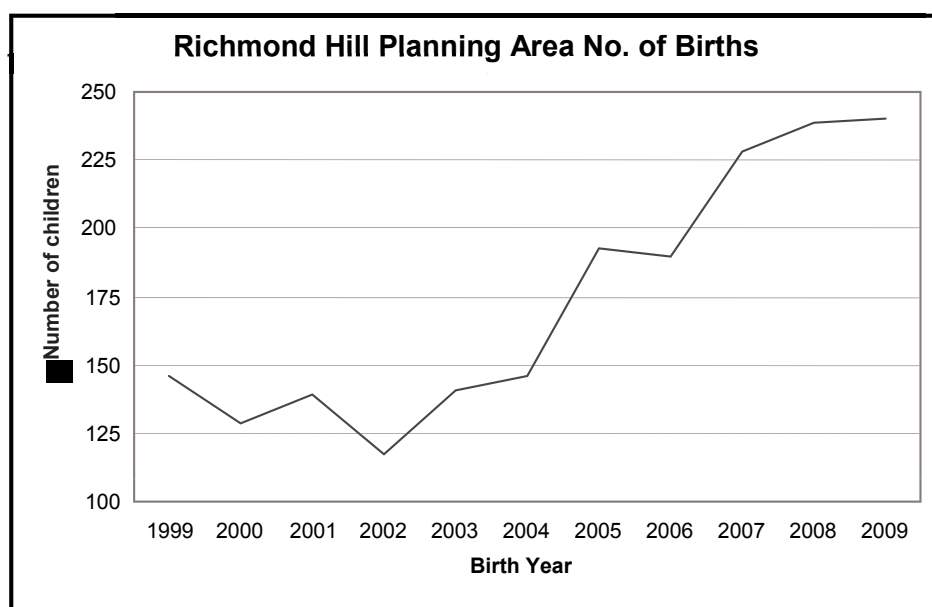
Data up to 2008/2009 is from the January school census, data for 2009/2010 onwards is projected pupil data, based on birth rates and previous pupil distribution patterns.

RICHMOND HILL PLANNING AREA

	REC	YR 1	YR 2	YR 3	YR 4	YR 5	YR 6	TOTAL	AD LT	CAPACITY	SURPLUS	
2005/2006	114	109	123	114	103	119	120	802	140	845	43	5%
2006/2007	118	119	111	115	117	101	119	800	140	845	45	5%
2007/2008	124	119	120	111	110	111	102	797	140	845	48	6%
2008/2009	137	119	109	119	102	116	111	813	140	845	32	4%
2009/2010	173	136	115	110	114	103	118	868	140	845	-23	-3%
2010/2011	176	170	130	117	104	116	104	917	150	845	-72	-8%
2011/2012	213	174	161	133	110	106	118	1,014	150	845	-169	-20%
2012/2013	228	211	166	164	127	113	107	1,116	150	845	-271	-32%
2013/2014	242	226	201	170	157	130	115	1,241	150	845	-396	-47%

Tables show actual pupil numbers from the pupil census in January 2009, with projections for 2009/10 onwards.

The table shows the admissions limit (AD LT) and available places (CAPACITY) in all the schools in the area. The SURPLUS column shows how the pupil projections would affect the number of available places.



**PROPOSALS FOR EXPANSION OF RICHMOND HILL PRIMARY SCHOOL
FOR SEPTEMBER 2012.**

PUBLIC CONSULTATION RESPONSE FORM

Please read the consultation booklet on the proposals and tell us what your views are. The questions on this form are provided to help you do so, but you do not have to respond to all of them. If you prefer not to use this form, you can also put your views in a letter. Letters and forms should be sent to the address at the bottom of this form. Extra copies of this booklet and response form are available www.educationleeds.co.uk/schoolorganisation. You may also respond by e-mail to educ.school.organisation@educationleeds.co.uk

Responses must be received by Friday 11 December 2009. All responses will be reported to a meeting of the Executive Board of Leeds City Council in February 2010.

QUESTIONS RELATING TO THE PROPOSALS

1. What are your views on any of the proposed increases in primary provision?

2. Have you found this booklet useful?

3. Have you found the consultation process useful?

4. Do you have any other comments or views?

Your personal details (so that your response can be formally acknowledged):

Name:

Address:

e-mail address:

Which school are you associated with?

- | | | | |
|--------------------------------------|--------------------------|--------------------------|--------------------------|
| Parent/Carer of present pupil(s) | <input type="checkbox"/> | Member of staff | <input type="checkbox"/> |
| Parent/Carer of primary school child | <input type="checkbox"/> | Local Resident | <input type="checkbox"/> |
| Other adult relative | <input type="checkbox"/> | Elected Member | <input type="checkbox"/> |
| Pupil | <input type="checkbox"/> | Community Representative | <input type="checkbox"/> |
| Governor | <input type="checkbox"/> | Other | <input type="checkbox"/> |

Data Protection Act 1998

Under the terms of the Data Protection Act 1998 we must inform you of the following. Education Leeds and Leeds City Council are seeking your views to help inform the decision on this proposal. Your personal information will be used only for this purpose, and may be shared with other agencies who are involved in the consultation, however only to address any issues you raise. If you do not wish to provide personal details your views will still be considered, but we will not be able to acknowledge your response personally.

Please send your reply to:

The Chief Executive, Education Leeds, FAO School Organisation Team
9th Floor West, Merrion House, 110 Merrion Centre, Leeds LS2 8DT

If you do not speak English and need help in understanding this document, please phone 0113 224 3311 and state the name of your language. We will then put you on hold while we contact an interpreter. We can assist with any language and there is no charge for interpretation.

अगर आप अंग्रेजी नहीं बोल सकते और आप को यह दस्तावेज समझने के लिए मदद की आवश्यकता है, तो कृपया **0113 224 3311** के उपर टेलीफोन करे. हम आपको टेलीफोन पर ही होल्ड कर के एक इन्टरप्रिटर (दुभाषिये) का संपर्क करेंगे. हम आपको कोई भी भाषा में मदद कर सकते हैं और दुभाषिये की सेवा के लिए कोई खर्च वसूल नहीं किया जाएगा.

আপনি যদি ইংরেজীতে কথা না বলেন এবং এই দলিলটি বুঝতে সাহায্যের দরকার হয় তাহলে দয়া করে **0113 224 3311** এই নম্বরে ফোন করুন এবং আপনি যে ভাষায় কথা বলেন সেই ভাষার নাম বলুন। তারপর আমরা আপনাকে ফোন ধরে রাখতে বলে একজন ইন্টারপ্রিটারের (দোভাষী) সঙ্গে যোগাযোগ করব। আমরা যে কোন ভাষায় সাহায্য করতে পারি, এবং বিনামূল্যে ইন্টারপ্রিটেশনের (ভাষান্তরন) ব্যবস্থা করা হয়।

凡不懂英語又需要協助了解這份資料內容者，請致電 **0113 224 3311** 並說明本身的母語名稱。當我們聯絡傳譯員時，請稍候切勿掛斷電話。我們可以提供各種語言的傳譯服務，而且毋須收費。

ਜੇਕਰ ਤੁਸੀਂ ਅੰਗ੍ਰੇਜ਼ੀ ਜ਼ਬਾਨ ਨਹੀਂ ਬੋਲਦੇ ਅਤੇ ਇਸ ਦਸਤਾਵੇਜ਼ ਨੂੰ ਸਮਝਣ ਲਈ ਤੁਹਾਨੂੰ ਸਹਾਇਤਾ ਦੀ ਲੋੜ ਹੈ ਤਾਂ ਕ੍ਰਿਪਾ ਕਰਕੇ **0113 224 3311** ਤੇ ਫੋਨ ਕਰੋ ਅਤੇ ਆਪਣੀ ਜ਼ਬਾਨ ਦਾ ਨਾਂ ਦੱਸੋ। ਫਿਰ ਅਸੀਂ ਤੁਹਾਨੂੰ ਉਦੋਂ ਤਕ ਇੰਤਜ਼ਾਰ ਕਰਨ ਲਈ ਕਹਾਂਗੇ ਜਦੋਂ ਤਕ ਅਸੀਂ ਕਿਸੇ ਇੰਟਰਪਰੈਟਰ ਨਾਲ ਸੰਪਰਕ ਕਰਦੇ ਹਾਂ। ਅਸੀਂ ਕਿਸੇ ਵੀ ਜ਼ਬਾਨ ਲਈ ਸਹਾਇਤਾ ਦੇ ਸਕਦੇ ਹਾਂ ਅਤੇ ਇੰਟਰਪਰੈਟੇਸ਼ਨ ਲਈ ਤੁਹਾਨੂੰ ਕੋਈ ਫੀਸ ਨਹੀਂ ਦੇਣੀ ਪੈਂਦੀ।

اگر آپ انگریزی زبان نہیں بولتے اور اس دستاویز کو سمجھنے کے لیے آپ کو مدد کی ضرورت ہے تو براہ مہربانی **0113 224 3311** پر فون کریں اور اپنی زبان کا نام بتائیں۔ ہم آپ کو انتظار کرنے کے لیے کہیں گے اور اس دوران کسی انٹریپرٹریئر یعنی ترجمان سے رابطہ کریں گے۔ ہم کسی بھی زبان میں آپ کی مدد کر سکتے اور ترجمانی کی خدمت کے لیے آپ سے کوئی رقم نہیں لی جاتی۔